

Conditions of Application & Declaration

You must read and sign this section

I hereby offer to rent the property from the owner under a lease prepared by the agent. Should this application be accepted by the landlord, I agree to enter into a Residential Tenancy Agreement. I acknowledge that this is subject to the approval of the owner/landlord. I declare that all information contained within this document is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- a) The owner or the agent of my current or previous residence
- b) My personal references and employer/s
- c) Any record listing of database of defaults by tenants (TICA)

If I default under a rental agreement, I agree that the Agent may disclose details to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the agent will use and disclose my personal information in order to:

- a) Communicate with the owner and select a tenant
- b) Prepare lease/tenancy documents
- c) Allow tradespeople of equivalent organisations to contact me
- d) Lodge/Claim/Transfer to/from a Bond Authority
- e) Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- f) Refer to collection agents/lawyers (where applicable)
- g) Complete a credit check with NTD (National Tenancies Database)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above. I am aware that if my application is approved it is on the condition that all rent payments will be paid by direct deposit. (I agree to arrange with my bank, building society or credit union to make my rental payments directly into the nominated account with my allocated tenant number).

If the application is accepted and it is agreed by the landlord to hold the property for an agreed time then I agree to pay the equivalent of one week rent to the Agent as a reservation fee. This fee holds the property for 7 days and I agree to sign the lease within that period. This reservation fee will be credited to the first week's rent when the lease is signed. If the applicant advises that he/she no longer wants to take the premises, then the holding deposit will be submitted to the owner in full. During the reservation period, no fee will be taken from any other applicant, nor will the premises be reserved in anyone else's favour.

Print Name

Signature

Date

Important

If your application is successful, your initial payment of 2 weeks rent in advance will only be accepted in the form of DIRECT DEPOSIT, a BANK CHEQUE or MONEY ORDER. Your 4 weeks Bond will need to be made out to 'Rental Bond Board' in the form of a BANK CHEQUE or MONEY ORDER. Your Application may be listed on TICA Virtual Manager. TICA Virtual Manager is our own internal database, which is not subject to any State Legislation that governs Tenancy Databases.

WE DO NOT ACCEPT CASH IN OUR OFFICE

This office does not take any responsibility in regards to the status of telephone, gas or electricity connections. We advise the applicant to confirm arrangements in this situation with the suppliers.

The owner is not required to supply a telephone line. It is at the tenant's responsibility to ensure, if required, that there is a telephone line available prior to commencing the tenancy.

ALL applications are shredded if unsuccessful for your own privacy protection do NOT submit original documents with application you MUST Provide copies.

NOTE: If you are unsuccessful you will not receive a notification from our office. Applications usually take 24/48hrs to process.